

BBPOA BOARD MEETING 2-22-19

BBPOA Board Meeting came to order at 12:00 noon at 314 Lands End. Members present are; Tom Mikulastik, Donna Hyde, Mike Socha, Joellen Simmons, and Deedy Studer. Guest present is Patsy Jorgensen, Webmaster.

General Organization and Procedures Meeting

Agenda:

1. Review of the Annual Meeting, Minutes and post Minutes.
It was suggested to shorten the Annual meeting by limiting each report to 5 minutes. Questions held until end of meeting or to each Chair individually. The Minutes were reviewed and accepted, final approval at Annual meeting in February 2020.
It was discussed about putting the Neighborhood Watch notes on the website, but was previously decided by the Board that it may discourage potential buyers.
2. Review of Organizational Chart and duties.
Tom M. presented an Excel spreadsheet with each Committee, their budget, and responsibilities. The Chairs are responsible for staying within their budget, getting any needed contracts okayed by the President, supervising the jobs and getting a receipt.
3. Review of check writing and payment procedures.
Joellen requested that all receipts are presented to her for reimbursement or payment within the same year and month as jobs are completed. All receipts must have their Director's signature prior to being turned into the Treasurer.
4. Create a member notification letter by April 30, 2019 to notify Owners to clean curbs, mow lots and to move illegally placed boats and trailers, make sure your property has a light in the front of your home each night. Letters will be emailed to Owners, and if no email, they will be snail mailed.
5. Post letter on website, email to each Owner and snail mail as needed.
6. Schedule Post special meeting time and place for Covenant/By-law review work day. March 23 from 10:00-4:00 at the Palm Harbor clubhouse was voted on and accepted by Board. A letter will be written by Tom M. to post on website and to email to each Owner to notify.

Tom M. reported that he and Norm Charlton met and reviewed and revised the Covenants and By-Laws. These amended Covenants/By-Laws will be used to work from at the work party on March 23rd.

Tom M. reported that he will be with Bob Burton, proposed new attorney for the Covenants/By-Laws, on Thursday, February 28 in Austin. He will obtain information on Property Codes and needed information to assist the Homeowners at the March 23rd work party.

7. Speeding limits were discussed at the annual meeting. Signs are posted in the neighborhood, but are not being followed. Vehicles are also running stop signs. Tom M. talked with Ed McQueen regarding this issue. There is a meeting with the Sheriff, Ed McQueen, and Tom M. to discuss ways to solve this problem, possibly using rumble strips or speed bumps.
8. Annual meeting minutes were reviewed and sent to Patsy to post on website.

It was reported by Donna Hyde that her husband, Richard Hyde, will now Chair the Annexation committee, and Tom Berkenkotter has removed himself. Barbara Reed stated that she would help this committee during the Annual meeting.

Respectfully Submitted,
Deedy Studer